

TOWN OF MOULTONBOROUGH
Joint Loss Prevention Committee
P.O. Box 139, 6 Holland Street
Moultonborough, NH 03254
(603) 476-2347

Present: Kaitlin Sampson, Recreation- Chairperson
 David Bengtson, Fire Dept.- Vice Chairperson
 Jeri King, VNS
 Scott Kinmond, Highway Dept.
 Scott Fulton, Police
 Ken Filpula , Waste Mgt.
 Andy Daigneau, Highway Dept.

>>>>>MEETING DATE: Wednesday, __August 18th ____at __9:00__a.m., at Town Hall .<<<<<<<<

1. Call to Order Motion by Kait
Second by Andy

2. Acceptance of Minutes Date:
Motion by Jeri
Second by Ken
Corrections/ Clarifications

3. Report of Incidents:
a. Time Loss:

NONE

b. Other reportable incidents

NONE

4. Inspections-Tabled until August 2010 Inspections will take place in September
Will give an inspection form to each Department Head and explain that this is the off year for
Committee inspections. So departments will do self inspections. Should be returned by Sept. 30th
and review at the October meeting, to see if there are any safety issues that need to be addressed
and rectified.

5. Training

a. Fall Training: Basic first aid

We decided to bump basic first aid to the spring training to coincide with the recertification
of CPR which was done the past spring that way CPR/ AED and First aid will fall the same
time every year for recertification.

b. Types of Training -Chain Saw safety (tentatively spring)

- c. Fall training will be on October 26th and cover Fire Safety and CO2. As well as Workplace Policy and procedure including PPE's, Lockout tag out, Incident reports, and in-house training on our safety/panic buttons.

6. Other Business

- a. Safety Manual- Need approval
- b. Refusal of care from Stewarts
- c. Bi-Annual Safety audit January 2011
- d. Annual Manual Training once adopted
- e. Interdepartmental review of manual
- f. Have departments budget for AED's in October (Highway and public safety)
-AEDS will be heart saver brand. Informed that the state vendor changed.
- g. Budget

7. Date of Next Meeting

Date: 9:00am

Time: 10-12-10

Location: Recreation Department

8. Adjournment

Motion by Dave

Second by Ken

Time 10:15